



Plan Commission Minutes
December 14, 2020 at 7:00 p.m.
City Hall Council Chambers &
Virtual Online – WebEx Meeting

Members Present: Ms. Christopherson, Proznik, Obaid and Dr. Wolfgram
Messrs. Larsen, Brenholt, Granlund, Seymour and Gragert

Staff Present: Messrs. Allen, Petrie and Ms. Ness

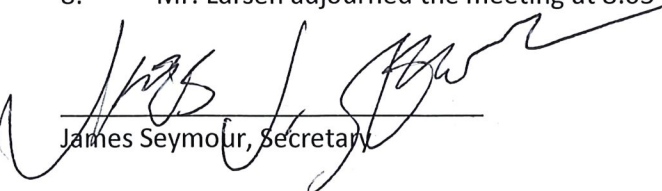
1. Call to Order
2. Roll Call – Chairperson Mr. Larsen chaired the meeting. Mr. Larsen and Mr. Seymour were present at the Council Chambers. Ms. Obaid, Dr. Wolfgram, Ms. Christopherson, Ms. Proznik, Mr. Granlund, Mr. Brenholt and Mr. Gragert were present virtually online.
3. Mr. Seymour moved to approve the November 30th minutes. Mr. Brenholt seconded and the motion carried.
4. Open public comment period for items that do not appear on this agenda noted as public hearings or public discussion. None.
5. Conditional Use Permit (CZ-2008) – Detached Garage – 5503 South Shorewood Drive
Mr. Petrie presented a request to approve a conditional use permit for a detached garage located at 5503 South Shorewood Drive. The conditional use permit would allow the property to construct a detached garage that is 1,200 square foot with an overall height of 24 feet. The proposed attached garage is a typical three-car garage, approximately 1,000 square foot in size. The total garage area would be approximately 2,208 square foot. The proposed garage is approximately 30 feet from Shorewood Drive. This was approved by the Zoning Board of Appeals with the condition that the façade be the same material(s) of the proposed single-family home.

Due to technical issues with the applicant, Mr. Larsen moved to postpone this agenda item and seconded by Mr. Seymour. Mr. Larsen's postponement was withdrawn after technical issues were corrected.

Applicant, Dan Chase, 5503 South Shorewood Drive noted this detached garage would minimize removal of trees off the property. He noted that he went around the neighborhood to speak with the neighbors and gain their support for the proposed project.

Mr. Seymour moved to approve the conditional use permit with the staff conditions. Dr. Wolfgram seconded and the motion carried.

6. Discussion Item – Downtown Parking Analysis
Ms. Ness presented the Downtown Parking Analysis which she noted started in 2019, and this is the update from the 2014 study. She noted that the study, which is in the final draft phases, will review the policies, parking technology, organizational structure and marketing. She noted the lack of parking enforcement throughout the core neighborhoods and downtown. A public discussion was held with the City Council at their December 7th meeting.
7. Future Agenda Items and Announcements. None
8. Mr. Larsen adjourned the meeting at 8:05 p.m.


James Seymour, Secretary